

# INTERNATIONAL ASSOCIATION OF FORENSIC MENTAL HEALTH SERVICES



## CAMPUS REPRESENTATIVE PROGRAM

### Am I eligible to become a campus representative?

Campus representatives must be an IAFMHS student member and enrolled at least part-time in an undergraduate or graduate program relevant to forensic mental health (e.g., psychology, nursing, social work, law, medicine, occupational therapy), either via the program focus or your demonstrated research interests. In addition, there can only be one campus representative for your respective program.

### What are my responsibilities as a campus representative?

Campus representatives are required to use at least two effective forms of communication per month to distribute IAFMHS information, which are received in the e-newsletter or through separate emails, social media, and other initiatives. In addition, representatives must complete brief reports each semester on their achievements (i.e., date and type of outreach). Communication outlet ideas include:

- Send emails to the entire department (i.e., an all@psych list), graduate and undergraduate student lists, or faculty lists to be shared with their labs or entire classes if appropriate.
- Disseminate information via a program-specific Facebook group. Please note that the campus representative coordinator can provide more information about having such a group set up on your behalf — you may not create one on your own.
- Post fliers on department bulletin boards or place fliers in department mailboxes.
- Make announcements in psychology-related meetings (e.g., psychology club meetings, department gatherings, faculty or student meetings, and lab meetings).
- Depending on your institution, some classes permit announcements at the beginning of class or allow information on the board while students file in or out of class.
- Forward information to the appropriate department personnel (e.g., undergraduate/graduate advisor or assistant) and ask for guidance on effective strategies for disseminating information.

Remember that anything you do in the capacity of an IAFMHS Student Board campus representative should always reflect well on the Student Board and IAFMHS. Different cultures and organizations have different expectations of their students and appropriate communications. If unsure, please consult with our campus representative coordinator who can help come up with adequate strategies.

### How does joining the Campus Representative Program benefit me?

There are several benefits of being a campus representative:

- Provides valuable leadership experience with the opportunity to engage your local student colleagues and perhaps most importantly, to introduce newer students to the rewarding field of forensic psychology.

- Increases your knowledge of IAFMHS, including the many student-focused activities and opportunities that the association offers.
- Provides an opportunity to network and work alongside like-minded students and professionals around the world.
- Increases your involvement in IAFMHS, but with little time commitment.
- Provides distinguishing service as a campus representative, which adds a valuable line on your CV.

### **What other information should I know about the program?**

The campus representative term is one school year. Specifically, the term begins and ends the first of September (e.g., September 1, 2020 to August 31, 2021) regardless of when a campus representative signs up.

You must be comfortable providing the Student Board with current contact information that can be posted on the IAFMHS website, including your name, email address, and campus.

You are required to place your contact information at the bottom of anything that you distribute. No other changes or deletions should be made to the information.

We ask that you assist in coordinating students from your campus who would like to share costs associated with attending the annual IAFMHS conference. This could be as simple as introducing those who are planning to attend to each other via email, so that they can make arrangements together.

The goal is to have a Campus Representative Program faculty sponsor who can sustain the local campus representative position over time. Many programs already have such sponsors but if your program does not, we ask that you try to establish one. The campus representative will work with the faculty sponsor to ensure continuity of service during campus representative transitions each year.

To that end, we request that you find a replacement before concluding your term as campus representative. If you cannot find a replacement, you should make arrangements for a temporary contact within your program to post IAFMHS information. When a replacement is located, you should inform them of your methods for distribution and inform the Student Board.

### **How to apply?**

If you are interested in becoming a campus representative, click [here](#). Please confirm whether your program currently has a campus representative first (see [list of the current campus representatives](#)). Feel free to email us at [students@iafmhs.org](mailto:students@iafmhs.org) if you have questions about applying.